

Course Selection

Day of arrival _____ (Sunday) Day of departure _____ (Saturday) = ____ weeks

I would estimate my German level to be:

- A1** (elementary 1) **B1** (intermediate 1) **C1** (advanced 1)
 A2 (elementary 2) **B2** (intermediate 2) **C2** (advanced 2)

I have been studying German for _____ months / _____ years.

An online German placement test can be found on our website (einstufung.humboldt-institut.org).

- Constance** (ages 18 plus)
 on campus without accomm.
 Intensive course 30
One-to-one course
with 25 30 40 lessons/week

- German for Executives**
in Berlin-Mitte (ages 27 plus)
One-to-one course
with 30 40 lessons/week

- Bad Schussenried**
 Intensive course 25 (ages 10-13)
 Intensive course 30 (ages 14-17)
 One-to-one course 25 (ages 10-17)
 One-to-one course 30 (ages 10-17)
 One-to-one course 40 (ages 10-17)

ages 15 - 18:

- Meersburg** (Intensive course 25)
In families:
 Half board Full board
At the JUFA hotel:
 Half board Full board
- Munich** (Intensive course 30)
 Berlin-Teenager (Intensive course 30)
 Cologne (Intensive course 30)
 Vienna (Austria) (Intensive course 30)

ages 14 - 18 (Intensive course 30):

- Schmallenberg**
 Kempten
 Düsseldorf

Enrollment for examination

on _____ (date)

Exam center:

- Constance Berlin-Mitte
 Bad Schussenried

- Berlin-Mitte** (ages 18 plus)
 Intensive course 30
One-to-one course
with 25 30 40 lessons/week
 Other course _____

- Room and board:**
 on campus/full board
 family/half board
 without accommodation

- Lindenberg** (ages 13-17)
 Intensive course 30
One-to-one course
with 25 30 40 lessons/week
Accommodation: Campus Family
Additional course:
____ week(s) skiing lessons
____ week(s) snowboard lessons

ages 11 - 14 (Intensive course 25):

- Bad Dürkheim**
ages 9 - 13 (Intensive course 25):
 Berlin-Lehnin
 Sailing course

- Reimlingen**
 Riding lessons
 Heessen Castle

ages 7 - 11 (Intensive course 25):

- Wittgenstein**
 Riding lessons
 Wittgenstein (parents, mini group)
 Single room Twin room

Examination:

- telc Deutsch A1 telc Deutsch A1 Junior
 telc Deutsch B1 telc Deutsch A2 Schule
 telc Deutsch B2 telc Deutsch B1 Schule
 telc Deutsch C1 Hochschule

Enrollment

I hereby enroll for a German course at the Humboldt-Institut. I agree to the General Conditions of enrollment.

Family name _____

First name _____

Mr Mrs

Ms Date of birth _____ Nationality _____

Passport no. _____ Profession _____

Street _____

City _____ ZIP code _____

Country _____ Native language _____

Mobile phone of student _____

Email of student _____

In case of minors telephone + email address of parents during the course:

I speak the following other languages: _____

Allergies, illnesses _____

I'd like to buy travel health insurance through Humboldt-Institut yes no

I plan to arrive by car by train by plane

Please meet me at _____ airport.

Please return me to _____ airport.

I obtained the address of the Humboldt-Institut from: _____

I would like to receive the information on the course in German English.

Remarks: _____

Date _____ Signature _____

For minors legal guardian:

Family name _____ First name _____

Date _____ Signature _____

Agent:

General Conditions

1. Enrollment

Please send the enrollment and payment for **all courses** to:

Humboldt-Institut e. V.
Schloss Ratzenried
88260 Argenbühl
Germany
Fax: (+49-7522) 988 988

2. Conditions of Payment

Upon receipt of the invoice, a down payment of € 200 and, 30 days before a course begins, final payment must be made. For courses lasting 10 weeks or longer, fees for the first 10 weeks must be paid before the beginning of the course. The remaining fees can then be paid in installments.

3. Cancellation of Enrollment

Cancellation can be made either by email, fax or mail. For a cancellation made up to four weeks before a course begins, a fee of € 50 is payable. Up to 14 days before course start € 200 and thereafter € 500 is payable. In case of non-appearance without previous cancellation, a four weeks' fee is forfeited. The course participant shall be entitled to provide evidence that in a specific case an appropriate amount is substantially lower than the flat rate amount. We recommend acquiring a trip cancellation insurance, so that you will not lose your tuition fees in case of illness. Wednesday prior to arrival is the latest possible opportunity for canceling additional, fee-based services, such as riding, sailing, skiing, etc. After this day no refund will be given.

4. Curtailment of Course

A student must give at least four weeks notice of intention to curtail the course. However, a long-term course, (i.e., a course to which reduced course fees are applicable) cannot be curtailed before the end of the first 10 weeks.

5. Complaints

Complaints must be filed immediately and in written form by contacting info@humboldt-institut.org or by sending a letter to the address listed under item 1.

6. Absence at the Beginning of or During a Course

Fees will not be refunded if a student misses a course or begins a course late. Late payments do not void one's payment obligation. Courses will not be extended to compensate for absences.

7. School Regulations

All students have to abide by the school rules. In case of a severe offence, the school authorities reserve the right to exclude a student from a course. Partial reimbursement of course fees is only possible for courses lasting more than four weeks beyond the expulsion date. Item No. 4 of these general conditions shall apply to any long-term course for which course fees have been reduced.

8. Responsibility for Minors

The managing director of the Humboldt-Institut and/or an employee authorized by the director will assume responsibility for minors throughout the duration of the language course, i.e., this individual will assume the rights and responsibilities associated with the rights of parental custody.

9. Liability

The Humboldt-Institut will make every effort to duly fulfill the contract. In case of a claim for a refund the amount repayable shall be proportional to the amount paid, but in no case greater than the total amount paid. The Humboldt-Institut does not hold liability in case of non-fulfillment of obligations under contract resulting from force majeure.

10. Data Privacy

We collect, process, and use personal data only insofar as it is necessary to establish, or modify legal relationships with us (master data). This is done based on Art. 6 (1) (b) DSGVO, which allows the processing of data to fulfill a contract or for measures preliminary to a contract. Collected customer data shall be deleted 3 years after termination of the business relationship. Legal retention periods remain unaffected. As permitted by law, you have the right to be provided at any time with information free of charge about any of your personal data that is stored as well as its origin, the recipient and the purpose for which it has been processed. You also have the right to have this data corrected, blocked or deleted. Regarding the internal use of your postal or email address for marketing purposes (newsletters, brochures, etc.): you may unsubscribe from these mailings at any time by sending an email to info@humboldt-institut.org or by writing to the address indicated under item No. 1.

11. Place of Jurisdiction

German law shall apply in the event of any disputes. Wangen im Allgäu is agreed upon as the place of jurisdiction.